



**2025 ANNUAL GENERAL MEETING of the MEMBERS  
CANADIAN SNOWBOARD FEDERATION / FEDERATION DE SURF DES NEIGES DU CANADA / (Canada  
Snowboard)**

**MEETING MINUTES**

Sunday, August 17th, 2025 – 16h00 PST / 19h00 EST via Zoom

**Confirmed Participants**

PTSA Members	Voting Delegates	Observers
Alberta Snowboard Association (ASA)	Mo Walker (On Behalf of Damian Asher)	
BC Snowboard (BC)	Cathy Astofooroff	
Manitoba Snowboard (MS)	Randy Demchuk	Ruth Veitch, Chris Eidse, Catherine Jordan
Saskatchewan Snowboard (SK)	Jen Dreger	Connor Copithorn
Nova Scotia Snowboard (NS)	Shane de Rooy	Kristin D'Eon
Ontario Snowboard (ON)	Rod Frost	Janet Richter
Yukon Snowboard (YY)	Sarah Marsh	Mary Binsted
Association Québec Snowboard (AQS)	Frédéric Laberge	
NWT Snowboard (NWT)	Mandi Parkes	
PEI Snowboard (PEI)	Mike Rankin	
Newfoundland and Labrador Snowboard (NFL)	Caroline Swan	Jamie Harnum
<b>Regrets</b>		
Damian Asher - Alberta Snowboard	Jessica Pellow - Secretary	Caroline Swan and Jamie Harnum - Newfoundland and Labrador Snowboard
Jen Dreger and Connor Copithorn - Saskatchewan Snowboard	Rod Frost - Ontario Snowboard	
<b>Not in Good Standing</b>		
Snowboard New Brunswick (SNB)		

Canada Snowboard	
CS Board of Directors	CS Staff
Mark Szepes (MS) – Chairperson	Dustin Heise (DH) – CEO
Mike Naraine (MN) – Vice Chairperson	Brendan Matthews – VP, Business Operations & Partnerships
Jessica Pellow (JP) - Secretary	Melodie Dumesnil, VP, Corporate Services
Nicole Auger (NA) - Treasurer	Roberto Montanes – VP, Events and Engagement
Michael Burns (MB) - At Large	Sam Dunkley – Manager, Events and Engagement
Krissy Bell (KB) - At Large	Kim Krahulec - Director, High Performance Speed
Salim Kassam (SK) - At Large	Tyler Ashbee - Director, High Performance Park & Pipe
Graham Markham (GM) - At Large	
Allen Vansen (AV) - At Large	
Zoe Bergermann (ZB) - Athletes Council	



**Guests:**

Nick Vipond– Sport Canada	Patricia Chafe - Own the Podium
Karen O'Neil - Canadian Paralympic Committee	Maria Deleeuw & Travis Bryson - MNP

MINUTES of a meeting of the Members (the "Members") held on August 17th, 2025, starting at the hour of 16h00 PST / 19h00 EST, of the Canadian Snowboard Federation (the "Corporation"), doing business as Canada Snowboard ("CS").

Agenda Items	Proceedings
<b>Opening</b>	<p><b>1. Call-to-order and Record of Attendance</b></p> <p>1.1 <b>Welcome</b> – 4:03 PST</p> <p>1.2 <b>Traditional Territory Acknowledgment</b> - The Canada Snowboard Board of Directors recognizes the traditional territory of indigenous peoples and we have gratitude for being here today.</p> <p>1.3 <b>Call to Order</b> – the Chairperson called the meeting to order at</p> <p>1.4 <b>Record of Attendance</b> - Roll call conducted to confirm Attendees (see confirmed participants list)</p> <p><b>2. Appointment of Recording Secretary and Agenda:</b></p> <p><b>MOTION: Mark Szepes</b> BE IT RESOLVED THAT Sam Dunkley serves as the recording secretary for the business of the AGM.</p> <p><b>Mover:</b> Mike Rankin                      <b>Second:</b> Cathay Astofooroff</p> <p style="text-align: right;"><b>CARRIED (Unanimous)</b></p> <p><b>2.1. Adoption of the Agenda:</b></p> <p><b>MOTION: Mark Szepes</b> BE IT RESOLVED THAT the Agenda for the 2025 AGM, as presented, be adopted.</p> <p><b>Mover:</b> Janet Richter                      <b>Second:</b> Kristin D'Eon</p> <p style="text-align: right;"><b>CARRIED (Unanimous)</b></p> <p><b>2.2 Language of Meeting:</b></p> <p><b>MOTION: Mark Szepes</b> BE IT RESOLVED THAT the meeting proceeds primarily in English but given to ensure understanding, translation in French may be requested and provided, at any time, for clarification of the issue at hand.</p> <p><b>Mover:</b> Janet Richter                      <b>Second:</b> Fred Laberge</p>



**CARRIED (Unanimous)**

**3. Establishment of Quorum:**

Based on roll call, it was established that there are 8 voting members present out of a total of members in good standing. Given that, there is quorum as defined in By-laws with at least 1/3 of the member organizations present.

**3.1 Confirmation of Votes per Member**

**MOTION: Mark Szepes**

BE IT RESOLVED THAT the membership within each Canada Snowboard member and the corresponding votes based on that membership detailed in the table circulated and presented herein, be approved.

**Mover:** Janet Richter

**Seconded:** Mike Rankin

**CARRIED (Unanimous)**

Representative	Members	Basic Votes	Additional Votes	Total Votes
BC Snowboard	1,154	2	4	6
Alberta Snowboarding	1,097	2	4	6
Saskatchewan Snowboard	191	2	2	4
Manitoba Snowboard	125	2	2	4
Ontario Snowboard	467	2	3	5
Québec Snowboard	762	2	4	6
NB Snowboard ( <i>not in good standing</i> )	0	0	0	0
Nova Scotia Snowboard	179	2	2	4
PEI Snowboard	39	2	1	3
Newfoundland & Labrador Snowboard	42	2	1	3
NWT Snowboard	417	2	3	5
Yukon Snowboard	140	2	2	4
<b>TOTALS</b>	<b>4,622</b>	<b>22</b>	<b>28</b>	<b>50</b>

**4. Appointment of Scrutineers:**

**MOTION: Mark Szepes**

BE IT RESOLVED THAT, Wendy Giuffre serves as the meeting scrutineer.

**Mover:** Cathay Astofoorooff

**Seconded:** Janet Richter

**CARRIED (Unanimous)**

**5. Declaration of Conflicts of Interest**

- No conflicts were declared

**6. Adoption of Minutes of the previous Annual General Meeting**



**MOTION: Mark Szepes**

BE IT RESOLVED THAT the minutes from the previous Annual General Meeting, held on September 15th, 2024, be approved as circulated and presented in the AGM meeting package.

**Mover:** Randy Demchuk

**Seconded:** Cathy Astofooroff

**CARRIED (Unanimous)**

## 7. Board Reports/Year in Review

- **Governance Committee – Mike Naraine**

- MN spoke to the high level committee updates as presented within the AGM package, but highlighted that focus during the 2025/2026 season will be the potential to review the Canada Snowboard Bylaws

- **Nominations Committee – Mike Naraine**

- MN spoke to the process that the Nominations Committee undertook for the 2025 AGM, and will work more closely with Governance Committee on the planning for 2026

- **Finance and Audit Committee – Nicole Auger**

- NA highlights all the contributions of KB and the Canada Snowboard finance team this past season
- NA spoke to the highlights of the F&A committee report and the future focus of the F&A

- **Athletes Council – Zoe Bergermann**

- ZB spoke to the overall buy-in of the current Athletes Council members and their contributions and highlighted the 25/26 priorities of the Council

- **Executive Committee - Mark Szepes**

- MS spoke to the key focus of the Executive Committee this past season, and highlighted specifically the Succession planning within the Board of Directors
- MS also thanks KB for her tremendous contribution to Canada Snowboard in her 9 years as a Director

- **CEO Report – Dustin Heise**

- DH spoke to some of the main highlights within the 2024/2025 Annual Report, which included highlights in High Performance, Business Operations, Events and Engagement and Corporate Services

**High Performance** – Tyler Ashbee, Director, High Performance Park & Pipe & Kim Krahulec, Director, High Performance Speed

**Business Operations** - Brendan Matthews, VP, Business Operations and Partnerships

**Events and Engagement** - Roberto Montanes, VP, Events and Engagement

**Corporate Services** - Melodie Dumesnil, VP Corporate Services

## 8. Presentation of the Auditors Report and Financial Statements

Nicole Auger and Melodie Dumesnil presented the Auditors Report and Financial Statements.

- MD spoke briefly to the results of the Audited Statements and highlighted all the hard work of the Canada Snowboard team to achieve the results that were sought

**MOTION: Nicole Auger**

BE IT RESOLVED THAT the Audited Financial Statements for the year ended 31<sup>st</sup> of March 2025 including the accompanying Notes in the Auditors' Report, and all transactions reflected therein, be received, and that a copy of these statements, as approved by the Board of Directors, be attached to the official copy of the Minutes of this meeting as Appendix 1.

**Mover:** Cathy Astofoorooff

**Seconder:** Mo Walker

**CARRIED (Unanimous)**

## 9. Appointment of Auditors

**MOTION: Nicole Auger**

BE IT RESOLVED THAT the firm of MNP be appointed the auditors for the accounts of Canada Snowboard for the 2025/26 fiscal year.

**Mover:** Fred Laberge

**Seconder:** Mike Rankin

**CARRIED (Unanimous)**

## 10. Resolutions

- There were no resolutions proposed at this time.

## 11. Amendments to General Bylaws

- There were no amendments to the Bylaws

## 12. Other Business as specified in the Meeting Notice

- No other business was added or spoken to

## 13. PTSA Motion to Consider One Directorship Vacancy

**BE IT RESOLVED** that the Canada Snowboard membership (the PTSAs) move to leave one of the two vacant Canada Snowboard Board of Director positions unfilled, and elect only the candidate with the highest votes. If this motion does not pass, both open Canada Snowboard Board of Director positions will be filled by electing the top two candidates with the highest votes.

**Mover:** Janet Richter

**Seconder:** Mo Walker

Vote Results - Affirmative: **Unanimous**    Negative\_\_\_    Abstain\_\_\_

## 14. Election of new Directors

Board members continuing their mandate with one year left in each of their respective terms are:

- Michael Burns
- Jessica Pellow
- Salim Kassam

	<p>Board members continuing their mandate with two years left in each of their respective terms are:</p> <ul style="list-style-type: none"> <li>• Mike Naraine</li> <li>• Allen Vansen</li> <li>• Nicole Auger</li> <li>• Graham Markham</li> </ul> <p>The Athletes Council representative is:</p> <ul style="list-style-type: none"> <li>• Zoe Bergermann</li> </ul> <p>This means there is one new Director to be elected to the Board of Directors for 2025-2026 with one (1) elected for three-year terms. The Nominations Report as prepared by the Nominations Committee was circulated with the AGM package. There were six (6) “eligible nominees”, resumes / applications of each nominee were circulated to the membership prior to the AGM.</p> <p>Ballots were previously distributed to all voting Members and are to be returned to Wendy Giuffre, as scrutineer, who further reviewed voting procedures and ballots received to date. For ballots to be eligible, they must have been received by Wendy Giuffre via email by 15h00 PST, Sunday August 17th.</p> <p>Election results will be announced as soon as ballots and votes are validated, no later than Monday, August 18th, 2025.</p> <p>Additional notes:</p> <ul style="list-style-type: none"> <li>• Nominees should be ranked 6-1, with 6 being the highest ranked choice</li> </ul> <p><b>MOTION: Mark Szepes</b> BE IT RESOLVED THAT the ballots be destroyed once the successful candidate has been declared.</p> <p><b>Mover:</b> Kristin D’Eon                      <b>Second:</b> Fred Laberge</p> <p style="text-align: right;"><b>CARRIED (Unanimous)</b></p> <ul style="list-style-type: none"> <li>- DH thanked and highlighted all the significant contributions of both MS and KB as their time on the Board of Directors has come to end. The entire snowboard community thanks them both for everything over the past 8-10 years.</li> <li>- MS also spoke to the significant contributions that KB has provided to the Board of Directors and to Canada Snowboard as a whole</li> </ul> <p><b>ELECTION RESULTS (added to Minutes post conclusion of AGM):</b></p> <ul style="list-style-type: none"> <li>- <b>Patrik Zimmermann was elected to a 3 year term</b></li> </ul>
In Closing	<p><b>15. Adjournment</b></p> <p><b>MOTION: Mark Szepes</b> BE IT RESOLVED THAT the meeting of the Members of Canada Snowboard be adjourned at 5:24.p.m PST.</p> <p><b>Mover:</b> Kristin D’Eon                      <b>Second:</b> Cathy Astoforooff</p>