

Instructions on submission of results and TD Reports.

Submission of Results protocol:

If results are being tabulated by Split Second or other timing and tabulation software the results should be submitted the day of the event.

If the tabulation is being done on Excel you MUST convert the .xls file to .xml by copying the .xls file into the XML generator here : <http://www.jklassen.net/project/fis/>
You MUST ensure that each rider has a FIS code and the name, country matches exactly as it appears in the FIS system. For SBS, BA and HP, do not enter DNS, DNF, time, and Level. It is essential that these details are correct otherwise the results will not load.

FIS XML Generator

Sex Men Ladies
Season
Codex The unique identification number for each competition
Discipline
Date - - Format: DD-MM-YYYY
Place

Rank	Bib	Fiscode	Lastname	Firstname	Nation	Total Time	Level	Points
1					CAN			
2					CAN			
3					CAN			
4					CAN			
5					CAN			
6					CAN			
7					CAN			
8					CAN			
9					CAN			
10					CAN			

Notes:

- Bib, Total time, Level and Points can be left blank.
- Level = round reached (Final, 3/4 final, semi-final, top 8, top 16, top 32)

This is a matter of copying the results and pasting into the form. It is self explanatory.

The .xml file then needs to be labeled as follows:

2016SBxxxxRLR0 (Year, SB indicates snowboard, codex, always add RLRO at the end)

This is an essential part of the process and if it is not correct, the results will not upload.

This file must then be Zipped and then emailed to AlpineResults@fiski.ch

These results will now be automatically uploaded to the FIS website in results.

Check that they are there and reflect the correct results.

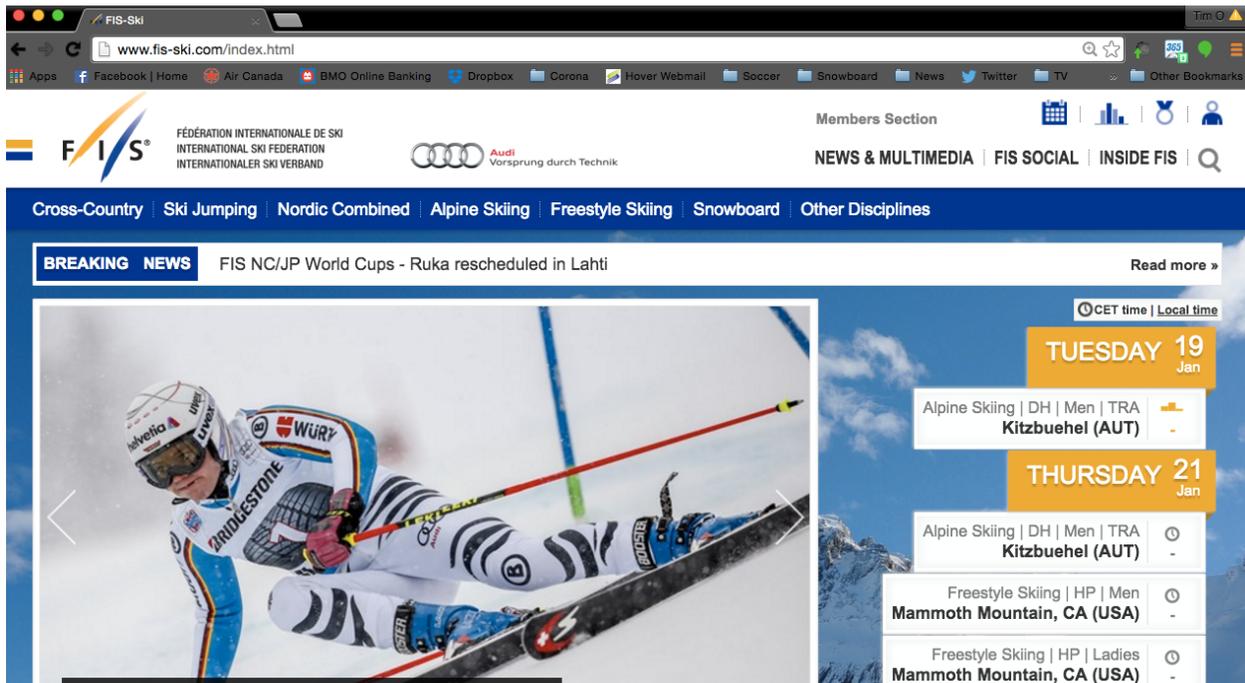
Brackets for SBX 2016SBcodexRLRF

Completion of Online TD Report:

Before you start your TD online report, the results MUST be entered in the above procedure.

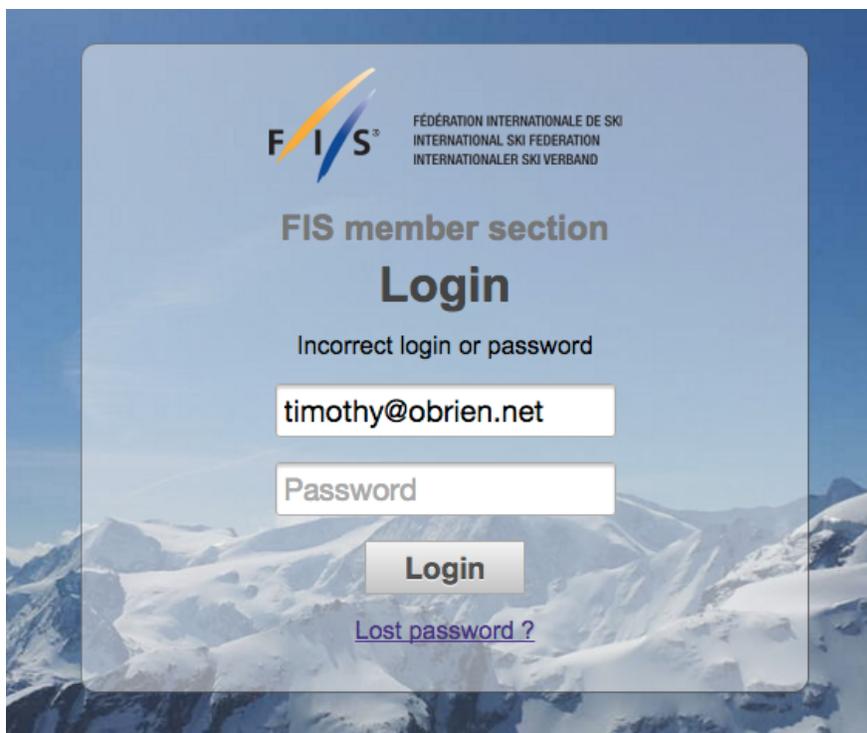
Log in to the Member section on www.fis-ski.com. Your username will be your email, and if you do not have your password, just enter your email and then login.

It will look like this:



The screenshot shows the FIS website homepage. At the top, there is a navigation bar with the FIS logo and the text "FÉDÉRATION INTERNATIONALE DE SKI INTERNATIONAL SKI FEDERATION INTERNATIONALER SKI VERBAND". To the right of the logo is the Audi logo with the slogan "Vorsprung durch Technik". Further right are links for "Members Section", "NEWS & MULTIMEDIA", "FIS SOCIAL", and "INSIDE FIS". Below the navigation bar is a menu for "Cross-Country", "Ski Jumping", "Nordic Combined", "Alpine Skiing", "Freestyle Skiing", "Snowboard", and "Other Disciplines". The main content area features a "BREAKING NEWS" section with the headline "FIS NC/JP World Cups - Ruka rescheduled in Lahti" and a "Read more" link. Below the headline is a large image of a skier in action. To the right of the image is a calendar for January, showing "TUESDAY 19 Jan" and "THURSDAY 21 Jan". The calendar lists events for "Alpine Skiing | DH | Men | TRA" at "Kitzbuehel (AUT)" and "Freestyle Skiing | HP | Men" at "Mammoth Mountain, CA (USA)".

The next page will look like this and prompt you again.



The screenshot shows the FIS member section login page. At the top, there is the FIS logo and the text "FÉDÉRATION INTERNATIONALE DE SKI INTERNATIONAL SKI FEDERATION INTERNATIONALER SKI VERBAND". Below the logo is the text "FIS member section" and "Login". Underneath, it says "Incorrect login or password". There are two input fields: one for the email address "timothy@obrien.net" and one for the password "Password". Below the password field is a "Login" button. At the bottom, there is a link for "Lost password?".

Tap "lost password"

You will be sent an email with your username and password. Use this to log in.

This will take you to your personal Member section:

Tim OBrien

>> Log out



My Member section My Profile

FIS MEMBER SECTION AREA

Registration for 50th International Ski Congress 2016, Cancun (MEX)

PERSONAL FUNCTIONS

- Change my profile
- TD Online Report SB
- TD Online Report FS
- FIS Online update (FOU System)

From here, select TD Online Report SB.

You will now see your TD assignments:

TD ONLINE REPORT - SNOWBOARDING

Season: 2016 Tim OBrien (# 2087) 101030

If you don't find the competition in this list, please check if your name is in the FIS calendar for it

Date	Codex	Cat.	Place	NSA	Event	Gen.	Status	TD Report	Timing Report*	Results
14-02-2016	7530	FIS	Mt Seymour	CAN	Slopestyle	L	Result missing	NO	NO	FIS Website
14-02-2016	7531	FIS	Mt Seymour	CAN	Slopestyle	M	Result missing	NO	NO	FIS Website
13-02-2016	7528	FIS	Mt Seymour	CAN	Slopestyle	L	Result missing	NO	NO	FIS Website
13-02-2016	7529	FIS	Mt Seymour	CAN	Slopestyle	M	Result missing	NO	NO	FIS Website
23-01-2016	7464	WC	Mammoth	USA	Slopestyle	L	Result missing	NO	NO	FIS Website
23-01-2016	7465	WC	Mammoth	USA	Slopestyle	M	Result missing	NO	NO	FIS Website
10-01-2016	7526	FIS	Big White Ski Resort	CAN	Slopestyle	L	Race valid	YES	NO	FIS Website
10-01-2016	7527	FIS	Big White Ski Resort	CAN	Slopestyle	M	Race valid	YES	NO	FIS Website
09-01-2016	7524	FIS	Big White Ski Resort	CAN	Slopestyle	L	Race valid	YES	NO	FIS Website
09-01-2016	7525	FIS	Big White Ski Resort	CAN	Slopestyle	M	Race valid	YES	NO	FIS Website

* Timing Report is optional for all timing sports and not required for the scoring ones.

When you select the event you are scoring, the TD report from will show the first page:
Fill this out and select Save Report

TD ONLINE REPORT - SNOWBOARDING

Back to Mission List 1 2 Mammoth (USA), Men Slopestyle 7465

Using these buttons entered data will not be saved

General

1.1 Competition

Site: Mammoth Country: USA Date: 23-01-2016 Codex: 7465
 Category: FIS World Cup Event: Slopestyle Gender: Men Replacement:
 Point Scale: 0.00 The Point Scale will be added automatically after it is calculated on the second page

1.2 Report

Homologation No.:
 Number of: Competitors: 33 Classified: 33 DNS/DNF: 0 Nations: 10 Spectators: 4
 TD Name: Tim OBrien NAT: CAN TD No.: 2087 To change your TD Profile, please click here
 TD Candidate Name and Nation:

1.3 Injury

During Training: FIS Code: Name: During Race: FIS Code: Name:
If there is more than one injured athlete, please separate the FIS Codes by commas in the same box

Save report

Select Save Report

You will now get a second page by selecting 2 at the top centre of the page.
The Points scale will be automatically entered and show the top 5 riders entered with their points and the completed scale.

TD ONLINE REPORT - SNOWBOARDING

Back to Mission List 1 2 Mammoth (USA), Men Slopestyle 7465

Using these buttons entered data will not be saved

Results

Valid for FIS Points: Yes No Fewer than 5 athletes started (competition will not be valid for FIS Points)

3.1. Point Scale

Used FIS point list: 5th Snowboard Points List 2015/2016 (ID 10113) valid from 13-01-2016 to 09-02-2016

Rank	FIS Code	Name	NSA	FIS Points	

Calculate Scale

Sum of the five:	0
Average of the five:	0.00
Calculated Point Scale (Data Base)	null
Applied Point Scale (Data Base)	null
Calculated entry point	0
Your calculated Point Scale:	1000.00

Timing Problems: Yes No Timing Remarks:

General Comments

Comments and calculation problems:

Validation

Before you validate the competition please check:

1. Result has to be official
2. Result has been sent to FIS and is visible on the FIS website
3. TD report and event sanction forms have to be filled out completely

Check that you have filled out all of the applicable boxes, Select Validation and the event will be scored.

As it instructs on the bottom of this last slide, you MUST still complete a full TD report and sent to hostettler@fiski.com

Although this seem complicated, this is an easy process and you should review these pages ahead of time to familiarize yourself.

If you have any questions, please feel free to call, text, or email me.
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