



**2023 ANNUAL GENERAL MEETING of the MEMBERS  
CANADIAN SNOWBOARD FEDERATION / FEDERATION DE SURF DES NEIGES DU CANADA /  
(Canada Snowboard)**

**MEETING MINUTES**

Sunday, September 17th, 2023 – 16h00 PST / 19h00 EST via Zoom

**Confirmed Participants**

| PTSA Members                             | Voting Delegates  | Observers               |
|--|-------------------|-------------------------|
| Alberta Snowboard Association (ASA)      | Chris Lewis       | Sheila Rule & Mo Walker |
| BC Snowboard (BCSB)                      | Cathy Astofooroff |                         |
| Manitoba Snowboard (MS)                  | Randy Demchuk     |                         |
| Saskatchewan Snowboard (SK)              | Jen Dreger        |                         |
| Nova Scotia Snowboard (NS)               | Shane de Rooy     | Kristin D'Eon           |
| Ontario Snowboard (SO)                   | Rod Frost         | Janet Richter           |
| Yukon Snowboard (YS)                     | Brent Langbakk    | Mary Binsted            |
| Association Québec Snowboard (AQS)       | Guy Poupart       |                         |
| NWT Snowboard (NWT)                      | Mandi Parkes      |                         |
| PEI Snowboard (PEI)                      | Mike Rankin       |                         |
| Newfoundland and Labrador Snowboard (NL) | Caroline Swan     | Jamie Harnum            |
| <b>Regrets</b>                           |                   |                         |
| Caroline Swan (NL)                       | Jamie Harnum (NL) | Mary Binsted (YS)       |
| Sheila Rule (ASA)                        | Risto Scott       | Mike Naraine            |
| Rich Hegarty                             |                   |                         |
| <b>Not in Good Standing</b>              |                   |                         |
| Snowboard New Brunswick (SNB)            |                   |                         |

| Canada Snowboard                   |  |
|------------------------------------|--|
| CS Board of Directors              | CS Staff   |
| Mark Szepes – Chairperson          | Dustin Heise – CEO   |
| Krissy Bell – Vice Chairperson     | Brendan Matthews – VP, Business Operations & Partnerships      |
| Mike Naraine - Secretary           | Lucinda Jagger, VP, Sport                                      |
| Tyler King - Past Chairperson      | Roberto Montanes – VP, System Alignment & Government Relations |
| Risto Scott - At Large             | Caitlin MacDonald - Controller, Finance                        |
| Gord Manuel - At Large             | Rich Hegarty - Specialist, Communications & Major Events       |
| Erin Wilkins - At Large            | Sam Dunkley – SR Coordinator, Sport and System Development     |
| Mercedes Nicoll - Athletes Council | Emily Smith - Manager, People, Safety and Culture              |
| Chris Miall - At Large             |  |

**Guests:**

|                                |                                 |
|--------------------------------|---------------------------------|
| Nicole Mulligan – Sport Canada | Patricia Chafe - Own the Podium |
|                                |                                 |





**Mover:** Rod Frost

**Seconder:** Guy Poupart

**CARRIED (Unanimous)**

**3. Establishment of Quorum:**

Based on roll call, it was established that there are ten (10) voting members present out of a total of eleven (11) members in good standing. Given that, there is quorum as defined in By-laws with at least 1/3 of the member organizations present.

**3.1 Confirmation of Votes per Member**

**MOTION: Mark Szepes**

BE IT RESOLVED THAT the membership within each Canada Snowboard member and the corresponding votes based on that membership detailed in the table circulated and presented herein, be approved.

**Mover:** Cathy Astofooroff

**Seconder:** Rod Frost

**CARRIED (Unanimous)**

| Representative                               | Members      | Basic Votes | Additional Votes | Total Votes |
|--|--------------|-------------|------------------|-------------|
| BC Snowboard                                 | 1,056        | 2           | 4                | 6           |
| Alberta Snowboarding                         | 1,129        | 2           | 4                | 6           |
| Saskatchewan Snowboard                       | 137          | 2           | 2                | 4           |
| Manitoba Snowboard                           | 99           | 2           | 1                | 3           |
| Ontario Snowboard                            | 627          | 2           | 4                | 6           |
| Québec Snowboard                             | 789          | 2           | 4                | 6           |
| NB Snowboard ( <i>not in good standing</i> ) | 0            | 0           | 0                | 0           |
| Nova Scotia Snowboard                        | 129          | 2           | 2                | 4           |
| PEI Snowboard                                | 35           | 2           | 1                | 3           |
| Newfoundland & Labrador Snowboard            | 19           | 2           | 0                | 2           |
| NWT Snowboard                                | 236          | 2           | 2                | 4           |
| Yukon Snowboard                              | 115          | 2           | 2                | 4           |
| <b>TOTALS</b>                                | <b>4,371</b> | <b>22</b>   | <b>26</b>        | <b>48</b>   |

**4. Appointment of Scrutineers:**

**MOTION: Mark Szepes**

BE IT RESOLVED THAT, Brendan Matthews serves as the meeting scrutineer.

**Mover:** Guy Poupart

**Seconder:** Rod Frost

**CARRIED (Unanimous)**

**5. Declaration of Conflicts of Interest**

No Conflicts of Interest were declared

**6. Adoption of Minutes of the previous Annual General Meeting**



**MOTION: Mark Szepes**

BE IT RESOLVED THAT the minutes from the previous Annual General Meeting, held on September 18th, 2022, be approved as circulated and presented in the AGM meeting package.

**Mover:** Rod Frost

**Seconded:** Cathy Astofooroff

**CARRIED (Unanimous)**

## 7. Board Reports/Year in Review

- *Committee Reports were circulated in advance of the AGM as part of the Final AGM Package. Each BOD Chairperson spoke to their respective committee highlights which were shared.*

- *There were no questions or comments from the membership during the committee report presentations.*

- **Governance Committee** – Mark Szepes (On Behalf of Mike Naraine)
- **Nominations Committee** – Mark Szepes (On Behalf of Wendy Giuffre)
- **Finance and Audit Committee** – Krissy Bell
- **Executive Committee** – Mark Szepes
- **Athletes Council** – Mercedes Nicoll
- **CEO Report** – Dustin Heise

- *Dustin spoke to the highlights from the Annual Report in regards to what the organization has achieved for 2022/2023 and how all our achievements link to the Strategic Plan and organizational priorities and values.*

- *Dustin gave a high level update per department and on behalf of each Director (as below) outlining what they have achieved over the last fiscal year and first year post pandemic.*

- *There were no questions or comments from the membership regarding the CEO Report.*

- **High Performance** – Lucinda Jagger, VP Sport

- **Sport and System Development:** Roberto Montanes, VP, System Alignment and Government Relations

- **Business Operations:** Brendan Matthews, VP, Business Operations and Partnerships

- **Finance** – Caitlin Macdonald – Controller, Finance

## 8. Presentation of the Auditors Report and Financial Statements

Krissy Bell and Caitlin MacDonald presented the Auditors Report and Financial Statements.

**MOTION: Mark Szepes**

BE IT RESOLVED THAT the Audited Financial Statements for the year ended 31<sup>st</sup> of March 2023 including the accompanying Notes in the Auditors' Report, and all transactions reflected therein, be received, and that a copy of these statements, as approved by the Board of Directors, be attached to the official copy of the Minutes of this meeting as Appendix 1.

**Mover:** Guy Poupart

**Seconded:** Randy Demchuk

**CARRIED (Unanimous)**

## 9. Appointment of the Auditors

**MOTION: Mark Szepes**

BE IT RESOLVED THAT the firm of Manning and Elliott be appointed the auditors for the accounts of Canada Snowboard for the 2023/24 fiscal year.

**Mover:** Cathy Astofooroff

**Seconder:** Rod Frost

**CARRIED (Unanimous)**

**10. Resolutions**

There were no resolutions proposed at this time.

**11. Amendments to General Bylaws**

There were no recommended amendments to the General Bylaws.

**12. Other Business as specified in the Meeting Notice**

No other business proposed at this time.

**13. Election of new Directors**

Board members continuing their mandate with one year left in each of their respective terms are:

- Erin Wilkins
- Michael Naraine
- Chris Miall
- Newly Elected Candidate (replacing Risto Scott's one year term)

Board members continuing their mandate with two years left in each of their respective terms are:

- Krissy Bell
- Mark Szepes

The Athletes Council representative is:

- Mercedes Nicol

This means there are 3 new Directors to be elected to the Board of Directors for 2023-2024 with three (3) elected for three-year terms, and one (1) new Director to be elected to the Board of Directors for 2023/2024 with a one year term. The Nominations Report as prepared by the Nominations Committee was circulated with the AGM package. There were fourteen (14) "eligible nominees", resumes / applications of each nominee were circulated to the membership prior to the AGM.

Ballots were previously distributed to all voting Members and are to be returned to Brendan Matthews, as scrutineer, who further reviewed voting procedures and ballots received to date. For ballots to be eligible, they must have been received by Brendan Matthews via email by 15h00 PST, Sunday Sept 17th..

Election results will be announced as soon as ballots and votes are validated, no later than Monday, September 18th, 2023.

Additional notes:

- Nominees should be ranked 14-1, with 14 being the highest ranked choice

**MOTION: Mark Szepes**

BE IT RESOLVED THAT the ballots be destroyed once the successful candidates have been declared.

**Mover:** Cathy Astofooroff

**Seconder:** Rod Frost

**CARRIED (Unanimous)**

**ELECTION RESULTS (added to Minutes post conclusion of AGM):**

|            |   |
|------------|---|
|            | <ul style="list-style-type: none"> <li>• <i>Michael Burns - Elected to a 3 year term</i></li> <li>• <i>Jessica Pellow - Elected to a 3 year term</i></li> <li>• <i>Salim Kassam - Elected to a 3 year term</i></li> <li>• <i>Allen Vansen - Elected to a 1 year term</i></li> </ul>   |
| In Closing | <p><b>14. Adjournment</b><br/> The Chairperson acknowledged and thanked the recording secretary.</p> <p><b>MOTION: Mark Szepes</b><br/> BE IT RESOLVED THAT the meeting of the Members of Canada Snowboard be adjourned.</p> <p><b>Mover:</b> Rod Frost                      <b>Seconder:</b> Guy Poupart</p> <p style="text-align: right;">)</p> |